



THE BRITISH HOROLOGICAL INSTITUTE

PROVISIONAL BOOKING FORM

Name: membership no:

Address:

Email:

Mobile: Contact Name and No.
in case of an emergency:

Invoice name & address:
(if different from above)

Please enrol me on the following seminar:

Seminar Date:

Special Needs:

Please indicate any special requirements, which are considered necessary

Accommodation required? Yes No

*Please tick. Bed & Breakfast is **not** available for the night prior to the start of the seminar. Details of local providers offering comfortable B&B facilities at reasonable rates are available from Upton Hall.*

Course syllabus required? DLC No. & year purchased:

Please tick if applicable

Complete to claim 20% discount – only applicable if DLC purchased with tuition/learning support pathway 2, within the last year

Do you have a special diet?
If yes, please give details

Meals at Upton Hall – breakfast is served in the tearoom, followed by a hot or cold lunch. Beverages are available from the student common room where students are invited to help themselves.

Upton Hall operates a no alcohol and no smoking policy.

Evening meals are generally available in the village pub 'The Cross Keys'. (There are also takeaways, restaurants and bars in the nearby towns of Southwell and Newark).

You should plan to arrive at Upton Hall between 8.45am and 9am on the first day of the seminar for registration and orientation. Access cannot normally be gained prior to this time. In the event of a delay or an emergency please telephone 01636 817617 during office hours or 01636 817620 after office hours and at weekends. Courses are subject to change or cancellation at short notice and will only take place if sufficient participants are available. We cannot guarantee that a particular tutor will be teaching the course.

Upton Hall is an old building, which has been modified and adapted many times over the years, so please be particularly alert to potential hazards during your stay. Please exercise particular caution on the stairs, some of which are narrow, twisting and uneven, and take extra care during the hours of darkness. If you notice a hazard please report it as soon as possible to your tutor or to any member of staff, so that appropriate action can be taken.

A certificate of attendance is awarded to all students who complete each seminar.

Course Prices

Duration	Price
5 days (4 nights)	£550
Tuition only	£450
3 days (2 nights)	£320
Tuition only	£270
2 days (1 night)	£205
Tuition only	£180
1 day	£90

Full price includes tuition costs and accommodation on a bed, breakfast and lunch basis.

Tuition only price covers tuition costs and lunch only.

Invoices for payment will be posted when the seminar is confirmed.

If you cancel after payment is made, we will not normally be able to refund your payment.

A 20% discount is available for Distance Learning Course students where courses have been purchased within the last 3 years with tuition.

Please complete the following

Have you attended a BHI seminar before? Yes/No

Please give details:

How much experience/knowledge of Horology do you have?

	None				Expert
	1	2	3	4	5
Practical Horology					
Practical Clock					
Practical Watch					

What previous experience do you have in operating workshop machine tools?

How much experience/knowledge do you have of your chosen seminar subject?

What do you expect to achieve from this course?

Please return this form as soon as possible to be sure of securing a place. All forms must be returned at least 2 weeks prior to the start of the seminar to: Zanna Perry, Membership Services at the British Horological Institute, Upton Hall, Upton, Newark, Notts NG23 5TE.

The British Horological Institute reserves the right to refuse bookings.